

Report to	Tidworth Area Board
Date of Meeting	9th March 2015
Title of Report	Area Board Funding

Purpose of Report:

To consider five Community Area Grant Applications

- 1. Wellington Academy, The Nest Nursery, equipment, £3,563.59**
- 2. Chute Village Hall, Commercial Dishwasher, £925**
- 3. Clarendon junior School, create outdoor woodland area, £1,488**
- 4. TCAP, Ludgershall memory Café, equipment, £467.06**
- 5. Ludgershall Memorial Hall, projector and screen, £1,734**

To consider two member led applications

- 1. Combined Cadet Force, equipment to enable young people to participate in Duke of Edinburgh awards scheme £2,296.10**
- 2. Resources to support Magna Carta anniversary celebrations, £3,000**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet Member. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital and £6,759 revenue**. In 2014/15 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympics legacy, in 2014/15 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found online on the Wiltshire Council website.

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. The decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Criteria and Guidance
--	----------------------------------

2. Main Considerations

Tidworth Area Board has been allocated a 2014/15 budget of **£38,300.43 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£6,759 Revenue** that can include core funding for the CAP. There is further funding for Community Area Transport Group priorities.

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/15 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. There are six funding rounds during 2014/15. Deadlines for receipt of funding applications are **6 weeks before** the next area boards on

- **9th March 2015**

- 2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. Following the area board held in January 2015 the area board had a balance of **£9,553.54 Capital and £109 Revenue**. Additionally, a grant of £5,000 previously awarded to Tidworth Mums has returned to the pot as their bid to the Community Covenant Grant scheme was unsuccessful. **This means that Tidworth area board now has a balance of £14,553 Capital and £109 Revenue.**
- 4.3. If grants are awarded in accordance with officer recommendations at this meeting Tidworth area board will have a balance of **£1,079.25 Capital and £109 Revenue.**

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

8.1

Ref	Applicant	Project proposal	Funding requested
C/tid/14/14	Wellington Academy	The Nest Nursery	£3563.59

- 8.1.1 Wellington Academy is applying for the sum of £3563.59 to support the equipping of the Nest Nursery attached to Wellington Academy Primary school. The Nest nursery is for 2-5 year olds based around Tidworth and is part of the Wellington family. It will have 30 places.
- 8.1.2 The application meets the 2014/15 grant criteria. This is a capital project; the organisation applying is an eligible body. Academies, sixth form colleges, voluntary aided, voluntary controlled and foundation trust schools are exempt charities. Exempt charities must have charitable purposes and apply them for the public benefit and they must comply with charity and company law.
- 8.1.3 Match funding has been secured and the project can be seen to have community benefit.
- 8.1.4 The application demonstrates a link to the Tidworth Community Area Plan and JSA priorities under the Children and Young People theme as regards;
- ‘Play provision for under 13s ‘
- 8.1.5 The project is to provide a comprehensive range of equipment based around playing, learning and experimenting. Toys and equipment spanning role play, outdoor play, music, technology, audio and physical play is included to encourage the children to develop skills such as rhythm, listening, hearing, developing logic, body movement, turn taking, sharing and mixing with others. The equipment will also help towards achieving all the requirements of Ofsted for pre-school children.
- 8.1.6 Parents on the Riverbourne Fields estate and neighbouring areas will benefit from their children being looked after in a safe and quality environment, fully resourced. This will enable them to participate in other activities such as taking up a college course, paid work or having a short period of rest or relief whilst also benefitting from a government funded place.

- 8.1.7 Pre-school attendance during the early years of a child's life allows him or her to develop relationships with the adults and children whilst providing a sense of security. A child who is comfortable with the people in his or her life is more likely to participate in learning opportunities and in advanced cooperative play, such as role playing with others, playing games with rules, and working with others to accomplish goals.
- 8.1.8 Children who experience consistency in their early childhood education programme demonstrate less aggressive behaviours, because of their ability to interact with others and use their language skills to resolve conflicts.
- 8.1.9 For young children, the knowledge that teachers, other children, and daily routines will be consistent over time fosters confidence and competency in social settings.
- 8.1.10 The total project cost is £7159.09, supported by quotations. Funding of £3595.50 has been raised from donations leaving a shortfall of £3563.59 which is the amount applied for to the area board.

8.2

Ref	Applicant	Project proposal	Funding requested
C/tid/14/16	Chute Village Hall	Commercial dishwasher	£ 925

- 8.2.1 Chute Village Hall is applying for the sum of £925 towards purchase of a commercial dishwasher and water softener.
- 8.2.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation, match funding has been secured and the project will have community benefit.
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment Theme In that it:-
 - improves an existing community facility used by most of the local population.
- 8.2.4 The Project is to improve the facilities available for users of the village hall. A commercial dishwasher will help to attract larger fund-raising functions and weddings as will facilitate the caterers in clearing up as it will wash and dry quickly It will be an asset to the hall as it will use less water. The committee has also been advised

that a water softener is required due to the poor quality of the water supply.

- 8.2.5 The hall is well used by the local community offering a social environment and supporting the delivery of village fetes and other activities.
- 8.2.6 The total project cost is £1850 and £925 is available from reserves, leaving a shortfall of £925 which the amount applied for to the area board.
- 8.2.7** The project cannot be fully funded from reserves as the hall is grade two listed flint building which was formerly the old school and dates back to the 18th century. The committee is required to keep reserves for the on-going maintenance and upkeep of the hall at all times as all work done is usually expensive. Funds are currently required for timber repairs £1570, £2200 for exterior painting and £1500 for roof repairs and repointing.

8.3

Ref	Applicant	Project proposal	Funding requested
C/tid/14/17	Clarendon Junior School, PTA	Create Woodland Area for use with After School Clubs	£1,488

- 8.3.1 Clarendon Junior School PTA is applying for the sum of £1,488 towards the cost of a new project to provide a woodland area for outdoor activities before and after school.
- 8.3.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit organisation and match funding has been secured.
- 8.3.3 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme
In that it:-
'supports provision of positive activities for children and young people'
- 8.3.4 The Project is to provide trees, willow bed, wildlife meadow, a shelter and related equipment to enhance the exterior area. This will be of particular benefit to children attending a before and after school Forestry club by enabling them to engage with outdoor activities, getting creative (e.g. outdoor art projects, willow weaving, mud-art, etc), and engaging with adults and peers in an outdoor environment. Starting initially with a before-school Forestry club, children will work

to help clear the area as well as helping to plant the trees. In addition, the area will be used for school holiday activities, in conjunction with local providers.

8.3.5 Outdoor education has been shown to increase self-awareness and confidence, together with building team spirit so the project will have community benefit.

8.3.6 The project links to JSA priorities under the Children and Young People theme

‘Health and lifestyle for young people including enabling parents to make positive choices for their children’

‘Play provision for under 13s (particularly 5 - 8)’

‘Maintenance and quality of places where young people go to improve safety and experience ‘

8.3.7 The total project cost is £2988, £1500 has been provided by the PTA leaving a shortfall of £1,488 which is the amount applied for to the area board.

8.4

Ref	Applicant	Project proposal	Funding requested
C/tid/14/18	TCAP	Resources to support Ludgershall memory cafe	£ 467.06

8.4.1 TCAP is applying for the sum of £467.06 to provide equipment and resources to support the Ludgershall Memory Café which has been piloted over the last three months and is now ready to launch.

8.4.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation. Match funding is not a requirement for grants of up to £1,000 and the project can be seen to have community benefit.

8.4.3 The application demonstrates a link to the Tidworth Community Area JSA under the Leisure and Health themes in

‘Increasing levels of participation and looking at how inclusive it is’

‘Increasing levels of awareness of what’s on offer’

‘Engaging local volunteers to support leisure provision in the community’

‘Improving communication and increasing the number of support groups’

‘Improving mental health support’

The project is also a priority for the community area reflected in the area boards' Big Pledge.

- 8.4.4 Through the generous support of St James' Church, Ludgershall, a memory café has been piloted since November 2014 as part of the area boards BIG Pledge to become a more Dementia aware community area.
- 8.4.5 With the support of community partners and volunteers, the memory café is attracting a core membership and new members are making contact on a regular basis.
- 8.4.6 To date arts and crafts activities and refreshments have been provided funded by individual volunteers; however a supply of equipment is needed to ensure that the café offers a quality experience with appropriate materials. From a specialist catalogue, a range of equipment has been selected including jigsaws, reminiscence cards DVD's, activity sets etc. These will comprise a community resource that can be shared with other memory cafes as they set up in our area.
- 8.4.7 The memory café offers a welcoming space for people living with dementia and their carers in our area. The value of the café to carers had been a notable feature, allowing them a place to meet and socialise with others who share their experiences.
- 8.4.8 The total project cost is £467.06 which is the amount applied for to the area board.

8.5

Ref	Applicant	Project proposal	Funding requested
C/tid/14/19	Ludgershall Memorial Hall	Projector and screen	£ 1734.00

- 8.5.1 Ludgershall Memorial Hall management committee is applying for the sum of £1734.00 to support the purchase of a projector and screen for this community facility.
- 8.5.2 This application meets the 2014/15 grant criteria. This is a capital project, the organisation applying is a not for profit community organisation. Match funding has been secured and the project can be seen to have community benefit.

- 8.5.3 The application demonstrates a link to the Tidworth Community Area JSA under the Community Theme and Housing and Build Environment Themes in 'improving an existing community facility used by the local community'
- 8.5.4 Ludgershall Memorial Hall is a valued local facility used for a range of community activities including Tidworth area board meetings, health fairs, CCG consultations and various local activities.
- 8.5.5 The hall is also used for exhibitions and houses the Millennium Tapestry which is of interest to visitors to the town.
- 8.5.6 The project is to equip the memorial hall with a ceiling mounted projector and screen to bring the facility up to date, provide the equipment that users require to deliver presentations and consultations and to deliver new users for the facility.
- 8.5.7 The total project cost is £3,468. The memorial Hall is contributing £1,734 from its very limited reserves, leaving a shortfall of £1,734 which is the amount applied for to the area board.

8.6 Member Project

Ref	Sponsored	Project proposal	Funding requested
C/tid/14/20	Cllr Charles Howard	Combined Cadet Force equipment for DoE scheme	£2296.10

- 8.6.1 This is a member project sponsored by Cllr Charles Howard to be paid from the 2014/15 Capital budget.
- 8.6.2 The project is to support the Combined Cadet Force based at Wellington Academy with provision of equipment (tents, sleeping bags, first aid kits etc) to enable 20 young people at a time to participate in the Duke of Edinburgh, Gold, Silver and Bronze awards scheme. This is a new initiative for the CCF and one designed to enable young people to develop skills, confidence and enhanced life opportunities. There is a required specification of equipment for participation in the scheme however many of the young people involved will be from disadvantaged backgrounds. Provision of appropriate equipment will enable all young people to participate.
- 8.6.3 The applicant is a not for profit organisation, the project is for Capital expenditure and can be seen to have community benefit. The CCF is part of the national youth movement in the United Kingdom and is administered by the Ministry of Defence. However, the CCF is not part of the Armed Forces and its members are not liable for service or compulsory training in the Armed Forces.

8.6.4 The CCF Charter states that; the broad function of the Combined Cadet Force is to provide a disciplined organisation within a school so that boys and girls may develop powers of leadership by means of training to promote the qualities of responsibility, self-reliance, resourcefulness, endurance and perseverance, and a sense of service to the community. It is firmly believed that the self-discipline required in Service life is equally important in the civil life of the nation today. The specific function of the service training in the C.C.F. is to provide the opportunity for young people to exercise responsibility and leadership, and to learn from the services how they can best be developed:

8.6.5 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Children and Young People theme
In that it:-
- provides positive activities for young people’.

8.6.6 The project links to the JSA priorities for our area under the Children and Young People theme in

‘Improving access to activities to overcome physical and economic issues’

‘Recruiting and supporting volunteers for existing and new activities’

8.5.7 The DoE scheme activities will support young people in developing a range of skills including, team building, leadership, confidence, health and wellbeing. The duke of Edinburgh Award Scheme is nationally recognized and contributes to a young persons vocational awards and qualifications but sits outside of the National Curriculum.

8.6.8 The applicant confirms that all necessary policies and procedures are in place to support this initiative.

8.6.9 Equipment provided will remain with the CCF for other young people in our area to use in the future.

8.6.10 The total project cost is £2,796.10. The CCF receives a small grant from the MOD and is able to contribute £500, leaving a shortfall of £2,296.10 which is the amount applied for to the area board.

8.7 Member Project

Ref	Sponsored	Project proposal	Funding requested
C/tid/14/21	Cllr Chris Williams	Magna Carta celebrations	£3,000

8.5.1 This is a member project sponsored by Cllr Chris Williams to be paid from the 2014/15 Capital budget.

8.5.2 The project is to support the community area to participate in the Magna Carta anniversary parade to be held in Salisbury on 15th June 2015.

8.5.3 Described by some as one of the most famous documents in the world, the Magna Carta (also known as the Great Charter) was a practical solution to a political crisis in 1215.

8.5.4 Issued by King John of England, the Magna Carta established the principle that everybody, including the king, was subject to the law and that people could have their say on justice and decisions that would affect them. It is recognised as perhaps the first building block to the democratic structures we have in today's world.

8.5.5 800 years on and in Wiltshire at a local community level this can be best demonstrated with the area board structures that we have in place. Decisions are made at local level with input from the community reflecting the individualism and uniqueness of each area.

8.5.6 In recognition of this important occasion and with one of only four preserved copies of the Magna Carta housed in Wiltshire, in Salisbury Cathedral, all our community areas are invited to participate in activities and events to mark the anniversary.

8.5.7 Each community area is invited to attend with a representation of what Magna Carta means for them and their community. This might be in the form of a banner, float or display which will require resources to deliver.

8.5.8 The application demonstrates a link to the JSA priorities for our area under the Community theme in

'Developing a range of events and activities to bring the community together'

8.5.9 The area board is asked to make an allowance of £3,000 for Capital resources to support this activity.

Appendices	<ol style="list-style-type: none">1. Wellington Academy, The Nest Nursery, equipment , £3,563.592. Chute Village Hall, Commercial Dishwasher, £9853. Clarendon junior School, create outdoor woodland, £1,488
-------------------	--

	<p>4. TCAP, Ludgershall memory Café, equipment, £467.06</p> <p>5. Ludgershall memorial Hall, projector and screen, £1,734</p> <p>6. Member project CCF, equipment, £2,296.10</p> <p>7. Member Project, Magna Carta, £3,000</p>
--	--

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	<p>Mary Cullen, Community Area Manager Tel: 01722 434260 Mobile: 07709245496 E-mail: mary.cullen@wiltshire.gov.uk</p>
----------------------	--